

## Full Spectrum Community Outreach Operations Meeting

### Monthly Team Meeting Minutes for December 29th, 2025

Board members & manager in attendance:

- Tim, President/Co-Founder
- Frank, Vice President
- Mai, Secretary
- Katie, Operations Manager
- Winter, Client Care Coordinator
- Reagan, House Dept (via phone call)

#### **Call to Order:**

*Past Taxes:*

- 2024-2025 (fiscal year just ended) is due 6/15/26 with extension. Accountant had an emergency in the family and will complete ASAP to be ready to file. Will continue to monitor progress with accountant/financial dept.

*Income/Expense Report:*

- The team reviewed the Income/Expense report. Donations and outstanding balances reviewed by board.
- Be Nashty Fundraiser at Mineshaft raised \$1,600 total, next event scheduled in Akron on 1/24/26.
- Kent State Payment Received.
- Outstanding sponsorship of pride still due: Hollywood Gaming.

### *Toy Giveaway*

- 25 families entered giveaway raffle.
- 11 families or 25 children helped.
- Each child received 6-8 presents with a bag of candy for their stocking along with each family getting hot chocolate and marshmallows.

### *2025 Annual Totals*

- LGBTQIA+ Adult Clients Served: 204
- LGBTQIA+ Youth (under 18) Served: 37
- Pride in the Valley Attendees: 8,000 est.
- Outreach Events and Programs Held: 58
- Food Pantry Individuals Served: 1,348
- Referrals Provided to Affirming Services: 379
- Facebook Followers: 4,402
- Instagram Followers: 1,212
- LinkedIn Connections: 922

### *Fundraising/Events Department:*

- Several fundraisers scheduled -
  - Be Nashty Full Moon Party (1/24/26)
  - Puff and Paint (2/7/26)
  - Gala (2/21/26)
  - Prom (5/23/26)
  - PITV (6/20/26)

### *Events Department:*

- Several events scheduled -
  - Food Serve Debuting (1/14/26)

- Valentine's Day Hangout (2/14/26)
- Spring/Easter Hangout (3/28/26)
- Transgender Day of Visibility (3/28/26)

*PITV:*

- Planning meetings to resume for 2026 year - 3rd Monday of each month from 6-7pm.
- To discuss changes to pageant and winners for upcoming year.
- Changes to vendor spaces/placement due to poor adherence to check in policy.

*Client Care::*

- Closet and downstairs office remodel - **looks amazing, thanks Winter!!**
- Reviewed donations and changes to inventory of closet items.
- Will continue to transfer information from Therapy Notes to new system.

*Property Management:*

- Finishing of upstairs bathroom remodel.
- Landscaping rocks to be moved from as weather allows.
- Transformation of 2nd bathroom upstairs into a locker room/kitchenette area with access to computers.

*Housing Department:*

- Fire inspection and electrical inspection to be completed in January.
- 2 beds purchased and assembled in 1st bedroom with plans to purchased another 2 sets for 2nd bedroom.

- Policies and Procedures need to be completed ASAP.
- Housing Convention in April - Columbus.

*Miscellaneous New Business Item:*

- Food Giveaway Date moving to accommodate the bus schedule.
- New food serve debuting 1/14/26 for LGBTQIA and allies.
- New cameras to be installed on the perimeter of building.
- New Parent Group partnered with Youth Group meeting at the same time in different locations at the center.
- Trailer purchased for PITV storage \$1,400 (with PITV funds) to accommodate another shelter room upon opening.
- Heroes Within Art Exhibit opening February 6th for LGBTQIA youth.
- Expressive Arts Group with Trauma Therapy Company 1/15/26.
- Queer Prom scheduled for May 23rd, 2026 at Penguin City as a kick off to pride month!
- Podcast to start in January.

**Next meeting: 3rd Tuesday of each month as scheduled.**